

**JOHNSON COUNTY IOWA EMA COMMISSION MEETING MINUTES**  
**May 24, 2017**

The Johnson County Emergency Management Commission met on Wednesday, the 24<sup>th</sup> of May 2017 at 7:00 PM in the Policy board room at the Joint Emergency Communications Center & Emergency Management Agency Offices, located at 4529 Melrose Avenue, Iowa City, IA. This meeting was subject to Iowa open meeting laws and rules, and was not moved into closed, or executive session. All agendas were posted at least 24 hrs. in advance of all meetings on the following websites: [www.JECC-EMA.org](http://www.JECC-EMA.org) and on the Johnson County Website at: [www.Johnson-County.com](http://www.Johnson-County.com) as well as at the Public Entrance to the JECC-EMA building at 4529 Melrose Avenue in Iowa City, Iowa. Any of the items on this agenda may or may not have included formal action being taken at the time of the meeting. **No members dialed into the meeting.**

**May 24, 2017 7:00 PM - Johnson County EMA Commission Meeting**

1. **Open meeting and determine quorum of at least 7 Commissioners: Only 4 were present therefore no action was taken and only reports were provided as attached.**
  - Brian Wayson, Commission Chair, called the meeting to order at 7:04 PM and present onsite were the following members: Commission member and Vice Chairperson Tim Kemp, Mayor from Hills, Commission member and Chairperson Brian Wayson, Councilman from North Liberty, Commission member Louise From, Mayor from University Heights, and Commission member alternate for Iowa City, Greg Tinnes and Emergency Management staff Dave Wilson and Travis Beckman.
2. **Roll call by sign in sheet and introductions. Introductions were done. It was determined no quorum was present so only updates as attached were provided and the meeting adjourned at 7:41 following the reports.**
3. **Coordinator/Director Report:** As provided follows:

**Director Report: May 2017**

- The HMGP grant information has been submitted to HSEMD for the update of the Countywide Multi-Jurisdictional HMGP (Hazard Mitigation Grant Program) Plan which is due for FEMA renewal in 2019. If/when approved and funding is available we will get the cap amount of \$30,000.00 and be asked to provide a local cash match of \$7,500.00 so I have also sent them a draft RFP or Request for Proposal to review before I publish it. I have not seen any comment back from them yet. Depending on a multitude of factors we might have to come up with additional cash in FY19 for the mitigation plan. It all depends on the RFP responses. I am hearing them coming back anywhere from \$35,000.00 to \$50,000.00 for renewal plans for Counties of our size.
- SF500 passed and was signed by the Governor which clears up language in 34A to match 29C and identifies EMA as public safety in 34A which would exempt EMA from being charged fees for access to the ISIC radio platform if an agency chose to join it. It also gives EMA Commissions a voting seat on the E911 Service boards for any that did not already have one or were not providing a response function (this was no issue here as we have Hazmat and several other response programs under EMA and have had a voting seat for several years).
- I attended the Iowa EMA Conference in Okoboji Iowa earlier this month as I assume the duties of President of the Iowa EMA Association on July 1 2017 it was a good conference and had several good presentations this year.
- Travis and I attended the Emergency Management Professional Development program session 2 in Des Moines. Travis will have 3 more sessions he needs to attend.
- The "DAEC" Duane Arnold Energy Center - Functional Exercise was conducted with just over 50 people attending the exercise and KCRG did a story on it for the first time in 10 years.
- We hosted the first ever full scale exercise at the Iowa City Airport on May 17 and it was covered by the local print media (the Gazette and Press Citizen) as well as by KCRG & KGAN/KFXA channels 2, 28 and 9 and also by the local Iowa City Public Access TV 4 channel. The exercise went well as did the media coverage. All the evaluations came back positive and the airport commission seemed pleased. They would like to host it again in another 2-3 years. Johnson County Ambulance and all three private ambulance services, all three local hospitals, the Johnson County Medical Examiner's Office plus "IMORT" the Iowa Mortuary Response Team and State of Iowa Medical Examiner's Office participated as did Iowa City Fire and Police and the Airport Staff and JECC. The Salvation Army of Iowa City has a

new mobile canteen truck and they participated as well. They are now available for emergency response support in the County. The Captain is Tim North. It can be activated by JCOM calling his cell phone.

- On Saturday the 20<sup>th</sup> Michael Tharp from the Iowa City Airport, Eric Nuremburg a Battalion Chief from Iowa City Fire and I, all participated as evaluators at the Airport exercise in Cedar Rapids. This was good exposure to contrast the scale of response at a commercial airport vs. a general aviation airport and I think was beneficial to the local Airport Manager and ICFD as water supply during foam operations is a challenge here just like it can be at the EIA and they have some creative ways they overcome that challenge.
- Earlier this month EMA assisted with two low water calls resulting in stranded persons on the upper parts of the Coralville Lake/Iowa River. Both calls took place within 16 hours of each other. Both were resolved but not without challenges. Under new business I would like to discuss options and thoughts prior to the spring 2019 Lake draw down so we can better affect these rescue/recoveries.
- The 71<sup>st</sup> CST will be losing its Commander Jeff Largent in June due to a retirement. No announcement on who his replacement will be but they U of I wants to do the JHAT (Joint Hazard Assessment Teams) at all 7 home games this year and we are trying to iron out staffing, plans and maybe a table top for that.
- We had to do an out of sequence test at Noon on Friday May 5<sup>th</sup> due to software issues that were causing unexpected issues with some sirens not activating on the May 3<sup>rd</sup> test day. Racom and Lighting Maintenance think they have the problem resolved and they all appeared to work on that test day and during the real events on the 17<sup>th</sup> of May when they were activated once in the Lone Tree area for a NWS Tornado Warning Radar Indicated and supported by spotter reports. Also that same afternoon County Wide for an enhanced Severe Thunderstorm Warning of 70 MPH winds. Both of those activations seemed to work with no outdoor siren failures reported. We did have damage from those storms that day including the Hazmat Call. A new stand-alone siren encoder will tested at the June test and if successful it will replace the radio console system for use in activation of the outdoor sirens and provide one method of activations for the outdoor sirens.
- The outdoor siren at highway 965 near Swisher was found to have a damaged internal wire and was not work during the May testing and but was repaired during the out of sequence test on May 5<sup>th</sup>. We are unsure what caused it but it was repaired and was a damaged wire from either an electrical surge or lightning strike.
- There was a small landfill fire over the weekend on the 14<sup>th</sup> that was quickly put out and the new landfill fire plan proved valuable.
- The Debris management plan is in final draft and we have a meeting face to face on June 16<sup>th</sup> to hopefully address any final changes prior to submission to HSEMD and FEMA Region 7 for approval.
- Financial report: as of 5-24-17 at 4:00 PM. Cash on hand is \$212,341.36 of which \$103,280.00 is the Hazmat 1 replacement funds leaving an agency cash balance of \$109,061.36. We are at 90% of the budget expended with roughly 30 days left to go in the budget and we have one last claim of \$232,717.00 owed to JECSA for the balance of the FY17 budget to pay them which should go in next week. New YTD revenue is \$3,624,835.30 as of today with \$3,513,059.05 expended. Neither of these amounts reflects the budget neutral pass through of \$232,717.00 which will roll in and out in the next two weeks. Past 30 days claims are as a handout tonight due to the changeover of County servers.

## **Deputy Director Report**

- Hazmat Team - 1 call since the last meeting which was on 5/17/17 at mile marker 261 on I-80. No materials used and technical support only. Called to assist in Cedar County with a semi that was blown over in the storm on May 17<sup>th</sup> to control a diesel fuel leak. That invoice for service will go out this week to the trucking company.
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  - DAEC walkthrough completed on 4/27/17 – This drill of our reception procedures went well. There were several new volunteers this year and it was their first time going through it as well as some folks that had come back into the mix and had not participated in a couple years. ARES was well represented and offered a support role. 2020 is our next FEMA evaluated year.
  - LEPC meeting held 5/3/17.
  - Training was on 5/11/17 at Proctor and Gamble. Two sessions am and pm.

- Dive Team
  - 0 Calls
  - Training conducted on 5/21/2017 in North Liberty.
- Bomb Squad
  - No calls since last meeting. Team Commander Mark Hewlett ICPD retires in December and ICPD Officer Doug Rolling is anticipated to replace him in that role. Over the summer the team is taking the robot for a week long maintenance session at the factory.
- HMEP Grant – Nothing new to report.
- Flight 517 – Exercise conducted on 5/17/17. The first ever exercise at the IC Airport. Multiple agencies involved. Exercise went well with a couple of lessons learned including, 911 calling issue at the airport, need for unified command structure earlier, ICFD Battalion to get a green Command Post light for their truck, more EMS staff to help with triage and transport roles earlier. Ideal scenario will be to take this 1<sup>st</sup> exercise and now build off it and add in agencies to conduct an additional exercise with the airport in about 2 more years and include additional agencies. Good coverage by media outlets.
- Storm Ready Application for renewal – being reviewed by NWS. Information was updated and submitted on May 8<sup>th</sup>, 2017. Last update from NWS was that they are “behind” but will be getting to it shortly.
- Training –
  - Completed
    - EMPD Session #2. 1 of the 4 classes required to obtain my IA-CEM.
    - HSEEP – the formal class for exercise design and evaluation.
    - Completed the Hazmat Physical and will be getting a tech level class scheduled to attend.
  - Upcoming
    - CERT – June 3 and June 10. Once completed, will look to rebuild our CERT program within Johnson County. Recruiting effort and training for members will need to occur.